

# CITY OF KELOWNA

## BYLAW NO. 10157

### Amendment No. 3 to Council Procedure Bylaw No. 9200

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The Municipal Council of the City of Kelowna, in open meeting assembled, enacts that City of Kelowna Council Bylaw No. 9200 be amended as follows:

1. THAT **PART 2 – SCHEDULE AND NOTICE OF COUNCIL MEETINGS**, sub-section **Special Meetings**, be amended by adding the following:
  - “2.5 (a) Committee of the Whole Meetings may be considered Special Meetings of Council and may be called or scheduled by Council resolution.
  - (b) No decisions may be made at Committee of the Whole Meetings other than receiving reports for information and directing staff to review and report back with a recommendation at a future Council meeting.
  - (c) Committee of the Whole meetings include, but are not restricted to, Governance and Policy, Neighbourhood, and Breakfast with Business meetings.”;
2. AND THAT **2 – SCHEDULE AND NOTICE OF COUNCIL MEETINGS**, be further amended by adding a new sub-section 2.6 **Electronic Meetings** and renumbering the following subsequent sub-sections:

“2.6 **Electronic Meetings**

Provided the conditions set out in the *Community Charter* are met;

  - A special council meeting may, upon authorization of the Mayor, be conducted by means of electronic or other communication facilities.
  - A member of Council who is unable to attend at a council meeting, may, upon authorization of the Mayor, participate in the meeting by means of electronic or other communication facilities.
  - The member presiding at a council meeting must not participate electronically.”
3. AND THAT **PART 4 – PUBLIC ATTENDANCE AT COUNCIL MEETINGS**, sub-section **Visitors and Delegations to Council**, be amended by adding the following:
  - “4.2(a) Public Input may be permitted on an Open Committee of the Whole agenda item to a maximum of five (5) minutes per person, group, organization, body or delegation. Public input is not permitted on any items not on the Committee of the Whole agenda.
  - 4.2(b) A delegation may be invited by Council to appear at a Committee of the Whole Meeting to speak to an agenda item, with a presentation time limit set by Council.

- 4.3(c) Presentations by an owner or applicant, or their representative, whose Land Use development application has received a negative recommendation by staff, shall be provided an opportunity to make a presentation, limited to five minutes, to Council prior to council consideration of the application.”;
5. AND THAT **PART 5 – RULES OF PROCEDURE AT COUNCIL MEETING**, sub-section **Agenda Preparation and Order of Proceedings**, sub-paragraph 5.4 be amended by adding the words “ and special” after the words “The agendas for all regular”;
6. AND FURTHER THAT **PART 5 – RULES OF PROCEDURE AT COUNCIL MEETING**, sub-section **Agenda Preparation and Order of Proceedings**, be amended by adding the following:
- “5.4 (e) Committee of the Whole Meeting:
- Call to Order
  - Appointment of member to check minutes
  - Unfinished Business
  - Public Input/Staff presentation
  - Resolution to approve those items on the agenda proposed for a closed meeting to the Community Charter and to close the meeting to the public
  - Closed session
  - Termination”
7. This bylaw may be cited as "Bylaw No. 10157, being Amendment No. 3 to Council Procedure Bylaw No. 9200".
8. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first, second and third time by the Municipal Council this

Adopted by the Municipal Council of the City of Kelowna this

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Mayor

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City Clerk